

Checklist of Tournament Procedures

Before and at the Tournament Procedures

- Obtain the complete tournament packet.
- Contact the tournament director to request your tournament date(s).
- Hiring officials; the up-to-date list of certified officials is found on ovr.org. If you need help finding officials, contact the OVR Referee's Chair.
- Purchase Awards
- Check online roster for completeness. If the tournament host knowingly allows an unregistered player or team into a tournament, the tournament will be declared non-sanctioned and all entry fees will have to be returned.
- Contact the tournament director for help in setting up or confirming pools, if needed.
- Post pools on the OVR website along with pertinent tournament details.
- Have necessary equipment for each court:
 - net, standards, antennas, and padding
 - referee's stand, scorer's table, 2 chairs, scorekeeping device
 - volleyballs (new or like new, Molten® Super-Touch™)
 - awards
 - USA Volleyball score sheets
 - USA Volleyball line up sheets
 - Libero tracking sheets
 - blue or black pens, pencils with erasers, tape
 - prepared sheets for recording pool play scores
 - prepared sheets for recording playoff scores
 - 2009-2011 USA Volleyball Domestic Competition Regulations
 - OVR Tournament Procedures, Guidelines, and Rules
 - teams' completed entry forms



- Check facility for safety issues as outlined in the Facility Safety Statement
- Pay officials

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- After the tournament enter the tournament results by noon on Monday following the tournament. Include pool play results with scores of all matches and playoff results with scores of all matches.

