



OHIO VALLEY
REGION
Advancing the Sport of Volleyball
www.ovr.org

Letter to Juniors' Tournament Hosts

To: Juniors' Tournament Hosts

From: Tom Kohl, Juniors' Tournament Director, Ohio Valley Region, USA Volleyball

Dear Tournament Host,

Thank you for your interest in hosting Juniors' tournaments within the Ohio Valley Region. A tournament host must have a completed 2009-2010 membership to apply for a tournament sanction. Register for the 2009 season at www.ovr.org/register/. Your membership is not complete until your registration fee, signed *OVR Waiver and Release of Liability*, and signed *USA Volleyball Juniors' Club Personnel Code of Ethics* (as needed) are received and processed by Stephen Donahue (OVR Verification Officer), and your background screen is complete. Beginning September 20, complete your request for a tournament sanction at www.ovr.org/juniors/sanction/. Your requested tournament can be officially sanctioned only when I receive your \$200 deposit with a self-addressed, stamped envelope.

Rules and guidelines for conducting OVR-sanctioned tournaments are found in the *Procedures and Rules for Juniors' Regular-Season Tournaments*.

Please follow USA Volleyball rules and regional guidelines.

All the forms you need to conduct your tournament can be found at www.ovr.org/juniors/tournament_packet/. Other forms that may be necessary throughout the season can be found at www.ovr.org/forms/. The *Certificate of Insurance*, available to members by request, shows that USA Volleyball has liability coverage for every tournament site that is sanctioned by the OVR Juniors' Tournament Director with the approval of the OVR Commissioner. The facility you are using may require this coverage. If you require a *Certificate of Insurance*, send your name and contact information and the name and address of the facility to Steve Donahue (<mailto:donahue@ovr.org>).

Tournament directors should print copies of the *Release and Waiver of Liability* to have on hand for all tournaments. The *Release and Waiver of Liability/Consent Form* is used in the event that a player needs to register right before your tournament and is not yet registered. The player and his or her legal guardian, if the player is a minor, must sign this form before the player can participate in your tournament. This signed waiver and registration fee (\$50 for adults and female juniors, and \$40 for male juniors) should be sent to Stephen J. Donahue, 5401 Rochelle Drive, Stow, OH 44224-5512. For adults working with juniors, also include the completed *USA Volleyball Juniors' Club Personnel Code of Ethics*. Note that adults' background screens must be completed before they work with juniors. Applications for background screens must be done with SSCI's online process and that background screens typically take at least 5 business days to clear (see www.ovr.org/background/overview.php for additional information).

Thank you for contributing to volleyball in the Ohio Valley Region.